

**MEETING**

**REMUNERATION COMMITTEE**

**DATE AND TIME**

**TUESDAY 17 MARCH 2015  
AT 1.00 PM**

**VENUE**

**HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4AX**

**TO: Members of Remuneration Committee (Quorum 3)**

Chairman: Councillor Richard Cornelius (Chairman)  
Vice Chairman: Councillor Daniel Thomas BA (Hons) (Vice Chairman)

**Committee Members**

Councillor Alison Moore      Councillor Barry Rawlings      Councillor Joan Scannell

**Substitute Members**

Councillor Melvin Cohen      Councillor Kitty Lyons  
Councillor Anthony Finn      Councillor Tim Roberts

**You are requested to attend the above meeting for which an agenda is attached.**

**Andrew Charlwood – Head of Governance**

Governance Services contact: Sarah Koniarski 020 8359 7574  
Email: sarah.koniarski@barnet.gov.uk

Media Relations contact: Sue Cocker 020 8359 7039

**ASSURANCE GROUP**

## ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes of last meeting	To follow
2.	Absence of members	
3.	Declaration of members' disclosable pecuniary interests and non-pecuniary interests	
4.	Appointment of the Director of Assurance	1 - 4
5.	Motion to exclude the press and public	
6.	Appointment of the Director of Assurance	
7.	Any item(s) the Chairman decides are urgent	

### FACILITIES FOR PEOPLE WITH DISABILITIES

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Do not re-enter the building until told to do so.

	<p style="text-align: center;"><b>Remuneration Committee</b> <b>Tuesday 17 March 2015</b></p>
<p style="text-align: center;"><b>Title</b></p>	<p style="text-align: center;"><b>Appointment of the Director of Assurance</b></p>
<p style="text-align: center;"><b>Report of</b></p>	<p>Chief Executive</p>
<p style="text-align: center;"><b>Wards</b></p>	<p>Not applicable</p>
<p style="text-align: center;"><b>Date added to Forward Plan</b></p>	<p>Not applicable</p>
<p style="text-align: center;"><b>Status</b></p>	<p>Public</p>
<p style="text-align: center;"><b>Enclosures</b></p>	<p>Separately circulated member pack</p>
<p style="text-align: center;"><b>Officer Contact Details</b></p>	<p>Chris Collier, Resourcing Consultant <a href="mailto:chris.collier@barnet.gov.uk">chris.collier@barnet.gov.uk</a> 020 8359 7127</p>

<h2>Summary</h2>
<p>The role of Director of Assurance is the designated statutory Monitoring Officer for the council. The role was advertised externally and as at the closing date, eleven applications were received.</p> <p>Applications were assessed against the criteria within the role profile and six candidates were deemed suitable to progress through to the technical interview stage.</p> <p>Following the withdrawal of one candidate, the remaining five candidates were assessed by a technical expert in the field. Following this process, three candidates were shortlisted and deemed suitable to progress forward to a one to one meeting with the Chief Executive.</p> <p>Members will be provided with some questions prior to the committee meeting for their consideration. These can be found within the member recruitment pack, which also includes full background to the candidates being put forward for interview.</p>

## **Recommendation**

- |                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------|
| <p><b>1. That the committee interview the candidates for this post and, if considered appropriate, make an appointment.</b></p> |
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### **1. WHY THIS REPORT IS NEEDED**

- 1.1 This report provides background information to the recruitment process for the Director of Assurance. This post is the designated statutory Monitoring Officer.

### **2. REASONS FOR RECOMMENDATION**

- 2.1 The Remuneration Committee's terms of reference are set out in annex A to the Responsibility for Functions section of the council's constitution. The committee is empowered to make final recruitment selection decisions in respect of roles that hold a statutory duty.

### **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 Not applicable.

### **4. POST DECISION IMPLEMENTATION**

- 4.1 Should the committee consider it appropriate to appoint one of the candidates to the post, then the relevant offer process will commence, in line with the council's recruitment and selection policy.

### **5. IMPLICATIONS OF DECISION**

#### **5.1 Corporate Priorities and Performance**

- 5.1.1 The post in question is critical to achievement of all the corporate priorities.

#### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

- 5.2.1 The cost of both the post and recruitment exercise will be contained within existing budget provision.

#### **5.3 Legal and Constitutional References**

- 5.3.1 Under section 15A of the constitution, Responsibility for Functions, the Remuneration Committee is responsible for chief officer appointments. The appointment should be made on merit in accordance with section 7 of the Local Government and Housing Act 1989.

#### **5.4 Risk Management**

- 5.4.1 None

#### **5.5 Equalities and Diversity**

- 5.5.1 This process is governed by statutory requirements on equality of recruitment and by the council's own internal policies.

**5.6 Consultation and Engagement**

5.6.1 Members of Remuneration Committee will receive a separately circulated member recruitment pack.

**6. BACKGROUND PAPERS**

6.1 None

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